

**Town of Smithfield, RI
ATTACHMENT A
COST PROPOSAL FORM**

<u>Agrees to respond on:</u> Furnish and install (3) new packaged rooftop units at the East Smithfield Public Library – using RI Master Purchasing Agreement MPA-136.	
<u>Date and time to be opened:</u> Monday, April 21, 2025 by 4:00PM.	
Vendor Name:	CAM HVAC & Construction Inc.
Vendor Address:	116 Lydia Ann Road
City, State, Zip:	Smithfield, RI 02917
Soc. Sec. # or Fed. Id #:	05-0353525

WHEREAS, the TOWN OF SMITHFIELD has duly asked for proposals for performance of services and/or supply of goods in accordance with the indicated specifications.

The person or entity does irrevocably offer to perform the services and/or furnish the goods in accordance with the specifications, which are hereby incorporated by reference in exchange for the proposal price below.

This offer will remain open and irrevocable until the TOWN OF SMITHFIELD has accepted this proposal or another proposal on the specifications or abandoned the project.

The bidder agrees that acceptance by the TOWN OF SMITHFIELD will transform the proposal into a contract. This proposal and contract will be secured by Bonds, if required by the specifications.

**1. Furnish and install (3) new packaged rooftop units at the East Smithfield Public Library
Project Cost:**

Seventy Four Thousand Eight Hundred Fifty Three Dollars and 81/100	\$ 74,853.81
(In words)	(In figures)

2. ADD Alternates:

A.) If necessary: Cost to tie HVAC units into the fire alarm system-

Ten Thousand Dollars and 00/100	\$ 10,000.00
(In words)	(In figures)

B.) If necessary: Cost of breakers & power upgrades-

Five Thousand Dollars and 00/100	\$ 5,000.00
(In words)	(In figures)

EMAIL: candrade@camhvac.com

PHONE 401-232-7230 FAX 401-232-7290

<u>Catherine S. Andrade</u>	<u>Vice President</u>
CONTACT PERSON NAME	TITLE

Catherine S. Andrade, VP
 AUTHORIZED SIGNATURE Catherine S. Andrade / Vice President

DELIVERY: 4 to 6 weeks after equipment is released



Town of Smithfield

64 FARNUM PIKE
SMITHFIELD, RHODE ISLAND 02917
TELEPHONE: (401) 233-1012
EMAIL: CSANTOS@SMITHFIELDRI.GOV

CARLOS SANTOS
PROCUREMENT

DATE: April 1, 2025
TO: All Contractors listed on MPA 136
FROM: Carlos Santos, Procurement Agent
RE: Request for Quote (RFQ) – using RI Master Purchasing Agreement **MPA-136** to furnish and install (3) new packaged rooftop units at the East Smithfield Public Library.

SUBJECT:

The East Smithfield Public Library, located at 50 Esmond Street, Smithfield RI 02917 is looking for competitive quotes to replace the 3 main HVAC units as they are past their end of life.

Looking for proposals to install the following:

- Three (3) new 5-ton Packaged Lennox Gas/Electric High Efficiency Rooftop Units (or equivalent) with Disconnects & Economizers.

The deadline for cost proposals is Monday, April 21, 2025 by 4:00PM.

SCOPE OF WORK

The scope of work will include materials, labor and rigging required to remove the three (3) old units from the roof and properly dispose of refrigerant, existing units and furnish and install three (3) new units in the same location as old units.

Rooftop Units:

- Provide safe removal of existing units, including, recovery and disposal of refrigerant.
- Disconnect gas, electrical & ductwork as needed to rig existing units off & dispose of off-site.
- Rig new units into place.
- Reconnect gas, electrical and ductwork.
- Start up and test unit operation.
- It is assumed, that existing units are tied into the fire alarm system ~ if not a price will be required as this is required by code.
- Permits as required by Smithfield, RI. (The fee for Town permits will be waived, however all RI State fees will be paid by contractor.)
- Work to be performed during normal business hours.
- It is assumed, that existing power is adequate; breakers & power upgrades are excluded. However, if breakers & power upgrades are necessary, pricing for upgrades are to be provided.
- Mechanical permit.

EECBG Reporting Requirements & Instructions

1. *Davis-Bacon Act (Prevailing Wage):*

All projects funded through the EECBG program must comply with the Davis-Bacon Act to ensure that applicable contractors are being compensated in accordance with prevailing wage.

In order to certify this, contractors working on EECBG funded projects shall complete and send to the municipality weekly prevailing wage documentation in the form of a Certified Weekly Payroll and Statement of Compliance Form. This form can be found on the RI Department of Labor & Training's website here - <https://dlt.ri.gov/regulation-and-safety/prevailing-wage/prevailing-wage-forms> and the prevailing wage rates for relevant Rhode Island trades can be retrieved from their website here - <https://dlt.ri.gov/regulation-and-safety/prevailing-wage>.

Once received from contractors, municipality shall send a digital copy of the prevailing wage documentation to Office of Energy Resources staff; Terri Brooks and Nathan Cleveland. OER is then responsible for reporting compliance with the US Department of Energy.

2. *Energy, Carbon, and Cost Savings Reporting:*

All projects funded through the EECBG program are required to provide estimates of the energy, carbon, and associated cost savings for the project(s) funded to the Office of Energy Resources. These savings estimates are then utilized for compliance reporting with the US Department of Energy and the Regional Greenhouse Gas Initiative, where applicable.

For each project funded in the "Energy Efficiency Retrofits" category, the municipality shall provide an estimate of the following metrics to the Office of Energy Resources prior to final project payments being made.

Please note that many, if not all, of these estimates can be provided by the contractor hired or can be derived from an energy audit performed on the space(s) being upgraded.

- Amount of electricity (kWh) saved
- Amount of natural gas (therms) saved
- Amount of oil (gallons) saved
- Amount of electricity (kWh) saved
- Amount of natural gas (therms) saved
- Amount of oil (gallons) saved
- Amount of propane (therms) saved
- Energy bill (\$) savings
- Amount of CO2 emissions avoided (tons)

3. *Justice40 and Energy Equity Metrics*

All projects funded through the EECBG program are subject to the federal Justice40 initiative requirements to ensure equity in the deployment of and benefit from these federal funds, as the EECBG program is a Justice40 covered program.

In order to be in compliance with the Justice40 initiative, municipalities shall provide to the Office of Energy Resources information on the following equity metrics, if applicable, prior to final project payment being issued.

Was the project completed in a disadvantaged community, as determined by CJEST? - <https://screeningtool.geoplatform.gov/en/#3/33.47/-97.5>

Town of Smithfield, RI

4. *Notice to Vendors*

- The Town of Smithfield reserves the right to waive any and all informalities and to award the contract on the basis of the lowest responsible evaluated bid proposal.
- No proposal will be accepted if made in collusion with any other responder.
- A responder who is an out-of-state corporation shall qualify or register to transact business in this State, in accordance with Rhode Island General Laws, as amended, Sections 7-1.2-1401.
- The Town of Smithfield reserves the right to reject any and all proposals.
- In determining the lowest responsible evaluated bid proposal, cash discounts for payments less than thirty (30) days will not be considered.
- The Town of Smithfield reserves the right to award to one responder, or to split the award.
- As the Town of Smithfield is exempt from the payment of Federal Excise Taxes and Rhode Island Sales Tax, prices quoted are not to include these taxes.
- In case of error in the extension of prices quoted, the unit price will be considered.
- The contractor will not be permitted to either assign or underlet the contract, nor assign legally or equitably any moneys hereunder, or its claim thereto without the previous written consent of the Town Manager.
- Delivery dates must be shown on your proposal. If no delivery date is specified, it will be assumed that an immediate delivery from stock will be made.
- A certificate of insurance shall be required of a successful bidder within five (5) days of contract award. The Town of Smithfield shall be an additionally named insured in the title holder box of said certificate.
- Proposals may be submitted on an “equal” in quality basis. The Town reserves the right to decide equality. Responders must indicate brand or make offered and submit detailed specifications if other than the brand requested.
- No goods should be delivered or work started without Notice from the Town.
- All work to be completed during normal working hours, Monday-Friday.
- In accordance with RI Gen. Law § 37-14.1-1, it is the policy of the State of Rhode Island to support the fullest possible participation of firms owned and controlled by minorities (MBEs) and women (WBEs). Pursuant to §§ 37-14.1-2 and 37-14.1-6, MBEs and WBEs shall be included in all state purchasing, including, but not limited to, the procurement of goods, services, construction projects, or contracts funded in whole or in part with state funds, or funds which, in accordance with a federal grant or otherwise, the state expends or administers. MBEs and WBEs shall be awarded a minimum of ten percent (10%) of the dollar value of the entire procurement or project. MBE participation credit shall only be granted for firms duly certified as MBEs or WBEs by the State of Rhode Island, Department of Administration, Office of Diversity, Equity and Opportunity, MBE Compliance Office (MBECO). The current directory of firms certified as MBEs or WBEs may be accessed at <http://odeo.ri.gov/offices/mbeco/mbe-wbe.php> or by contacting Dorinda Keene at the MBECO at (401) 574-8670 or via email at Dorinda.Keene@doa.ri.gov.
- All Town of Smithfield projects utilizing Federal Funds (such as: Community Development Block Grant Programs (CDBG) contracts) will now include a section on debarred contractors that requires the Town to verify that contractors are not debarred. To that end, we will require all proposers to provide their UEI number so we can verify that they are not debarred.

Town of Smithfield, RI

- (a) Contractors debarred, suspended, proposed for debarment, or voluntarily excluded, are excluded from receiving contracts. The Town of Smithfield will not solicit offers from, award contracts to, or consent to subcontracts with these contractors, unless the agency head determines that there is a compelling reason for such action. Contractors debarred, suspended, proposed for debarment, or voluntarily excluded, are also excluded from conducting business with the Town of Smithfield as agents or representatives of other contractors.

Site Visit:

A **Non Mandatory** site visit is scheduled for 10:00AM on Tuesday, April 8, 2025 at the East Smithfield Public Library, 50 Esmond Street, Smithfield RI 02917.

Questions:

All questions are to be directed to Carlos Santos via email csantos@smithfieldri.gov. The Due date for questions is 4:30PM on Tuesday, April 15, 2025, questions received after this date and time will not be answered.

Responses:

Send Cost Proposals, including "**Attachment A**" below and any other pertinent information to the attention of Carlos Santos, Purchasing Agent, Smithfield Town Hall, 64 Farnum Pike, Smithfield, RI 02917, in person drop-off between the hours of 9AM and 4PM Monday thru Friday or via Email: csantos@smithfieldri.gov.

Due Date:

The deadline for cost proposals is Monday, April 21, 2025 by 4:00PM.
