

WATER CONNECTION PERMIT APPLICATION

DO NOT COMPLETE THIS SECTION
PERMIT NO: _____ APPROVED BY: _____
ACCOUNT NO: _____ DATE APPROVED: _____

SECTION 1: PROPERTY OWNER/BILLING INFORMATION

OWNER NAME: _____ PHONE: _____
OWNER ADDRESS: _____ EMAIL: _____
LICENSE OR ID NO: _____ (Attach copy to Application)
BILLING ADDRESS: _____ , Check if Billing Address is the
same as Property Owner

SECTION 2: CONTRACTOR INFORMATION

COMPANY NAME: _____ PHONE: _____
PRIMARY CONTACT: _____ PHONE: _____
COMPANY ADDRESS: _____ EMAIL: _____
CONTRACTOR LIC.: _____ (Attach copy to Application + Proof of Insurance)

SECTION 3: SERVICE LOCATION AND INFORMATION

SERVICE ADDRESS: _____ , Check if same as Property Owner
listed in Section 1
TAX ASSESSOR PLAT _____ , LOT _____
BUILDING TYPE: , SINGLE FAMILY RESIDENTIAL , 2-4 FAMILY RESIDENTIAL
, CONDOMINIUM , COMMERCIAL/INDUSTRIAL , OTHER _____
BUILDING USE: _____ (Type of Business)
USE (Check all that apply): , DOMESTIC , IRRIGATION , FIRE PROTECTION , INDUSTRIAL
METER SIZE(S) : , 5/8" , 3/4" , 1" , 1 1/2" , 2" , 4" , 6" , 10"

NOTE: CONNECTION PLANS REQUIRED WITH PERMIT APPLICATION IN ACCORDANCE WITH SECTION 6.1 OF THE
RULES AND REGULATIONS

SECTION 4: FEES AND PAYMENT – TO BE COMPLETED BY SWSB

CONNECTION/MAIN CHARGE: \$ _____
ANNUAL SERVICE CHARGE: \$ _____
LABOR & MATERIALS: \$ _____ (Estimate)
INSPECTION SERVICES: \$ _____ (Estimate)
ADDITIONAL CHARGES: \$ _____
CURRENT AMOUNT DUE: \$ _____ PAID: _____ , CASH , CHK No. _____
USAGE BILLED: , Monthly , Quarterly (Starting 2014) , Bi-Annually (Through 2013)

SECTION 5: AGREEMENT

I request water service at the above premises and agree to use and pay therefor in accordance
with the Board’s established rates and rules, as amended.

Signature _____ Print _____ Date _____

- 1) If work is required with a Town road, a Road Opening Permit MUST be obtained prior to any work within the road.
- 2) Service pipes from the distribution main to the curb-stop shall be installed by the Board or Board approved contractor.
- 3) Meters shall be purchased from the Board.
- 4) Installation from the curb-stop to the meter and or the structure shall be completed by a competent contractor and all work to be inspected by the Board.
- 5) Contractor must provide proof of liability insurance
- 6) If property is to be services for both domestic and fire protection, separate taps from the main are required for each service.
- 7) Contractor Insurance requirements
- 8) Billing for service charges begins when meters are installed. If water is not needed immediately after meter installation, it is the applicant's responsibility to contact the Smithfield Water Supply Board to close the account. Be advised there is a fee for